



DLM Facilities
management@dlmfacilities.com

Account Request Form

Bill To Information

Customer Name:

Address

City

State Zip

Phone

Federal ID#

Date Business Opened

Tax Exempt Yes No

please submit tax exempt form if applicable

Ship To Information

Address

City

State Zip

Phone

Route

PO required? Yes No

Company Information

Customer Purchaser

Email

Phone

AP Contact 1

Email

Phone

AP Contact 2 (if applicable)

Email

Phone

Office Use Only

Contract Setup()()(F3)(az)

Discount %

Formats Pick Inv Summary Bill Off On

Credit Account Terms

DLM Facilities terms are net 30. Should your company's account become 60 days past due, the company will be responsible for the amount due, late charges, if any, and legal fees to obtain collection. A 2% per month finance charge may be assessed on invoices over 30 days past due.

Credit Card Account Terms

Payments are to be made by Credit Card at the time the order is placed. If the credit card is declined for any reason, DLM Facilities reserves the right to refuse shipment of merchandise until card is approved or other credit terms are negotiated.

Credit Card #

Exp. Date